

**Advisors:** Community members (usually found within the CHC network).

**Lead staff member:** Southern DHB staff member leading the project.

**CHC coach:** Appointed CHC member who supports the Advisor.

Project Team sees the need for community engagement.

Community Health Council (CHC) and/or staff identify potential Advisor/s.

Project Team confirms Advisor/s and lead staff member chosen.

Advisor/s meets with lead staff member to discuss details of project. Either party can opt out.

CHC coach appointed to mentor Advisor/s.

Welcome Pack sent to Advisor/s and relevant forms returned. CHC coach makes contact with Advisor/s.

Engagement follows CHC principles and CHC coach supports as required.

Project complete.

CHC sends feedback forms to Advisor/s and lead staff member.

