**Te Whatu Ora- Otago/Southland Health District Covid-19 Vaccination Programme**

**Provider Preparedness Checklist- Comirnaty vaccine changes: from purple cap to two grey gap formulations, 1st March 2023**

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| --- | --- |
| Name of provider: |  |
| Name of individual(s) completing the checklist |  | Designation: |  |
| Date checklist completed |  |

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| **Preparing for the change:** | **Comments** |
| Ordering of new grey cap vaccines has been completed |  |
| Comirnaty 30mcg (12+years) available for primary doses from 1 March 2023 (IN VACCINE FRIDGE) |  |
| Comirnaty 15/15mcg (16+ years if eligible) available for booster doses from 1 March 2023 (IN VACCINE FRIDGE) |  |
| Keep using the Comirnaty (12+years) purple cap vaccine until end of day 28 February 2023 |  |
| Comirnaty (12+ years) purple cap vaccine - Appropriately trained staff allocated at the end of the day 28 February to remove from vaccine fridge and dispose of all purple cap vaccine vials in the Interwaste vial disposal bins and recorded as wastage in the CIR inventory |  |
| When wasting any COVID vaccines ensure they are disposed of in the 20 litre vial buckets |  |
| New collateral has been ordered- e.g. colour coded syringe labels |  |
| Ensure all collateral resources are current versions – fact sheets; posters; vaccine preparation guides; screening guide; consent form [Dropbox – National Immunisation Programme – Vaccine resources – Simplify your life](https://aus01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.dropbox.com%2Fsh%2Fvllk5cpjzfzt6yc%2FAACZU6otVLK_-JxhkB-3KRD8a%3Fdl%3D0&data=05%7C01%7CJudy.Walker%40southerndhb.govt.nz%7Ccdb55b14b1c94488e9d708db147f2d91%7C45107a8c6d7c411e9a7f787684a303df%7C0%7C0%7C638126308675666044%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=6Nn8gU65KQ7cUGvg7kxANc30Chg%2BxFRY50KDSnCBE%2F4%3D&reserved=0) |  |
| Dispose of all out of date collateral |  |
| Would you like the southern COVID vaccination team to visit your site to support disposal of out of date collateral? |  |
| **Reviewing Environment/facilities/workflow:** |  |
| Overall vaccination site is well ventilated |  |
| Vaccinating site has reviewed processes and staffing numbers in anticipation of a rise in COVID vaccination demand (winter preparedness)  |  |
| Dedicated vaccine preparation area away from other vaccinations and distractions |  |
| Vaccinating workforce are aware of the importance of accurately differentiating between the 30mcg Primary course (including 3rd primary) and the 15mcg Original/15mcg Omicron BA.4/5 Booster course and have vaccine preparation and administration processes in place to mitigate clinical errors |  |
| Vaccinating workforce are aware of grey cap non-dilution instruction and where to find the vial expiry information |  |
| Current version of Comirnaty Expiry Poster is displayed on front of vaccine fridge |  |
| Colour coded workflow processes are in place to differentiate Comirnaty 30 mcg = PURPLEComirnaty 15/15mcg = GREY  |  |
| All drawn up vaccine syringes have colour coded syringe labels in place |  |
| Vaccinators always provide pre and post information advice- both verbal and in writing |  |
| **Workforce Support:** |  |
| All vaccinators are aware of IMAC webinar scheduled for 27 February 2023 (and have allocated time to review this webinar information once available)  |  |
| All vaccinating staff are familiar with and always utilise the most up to date information resources pre and post vaccination  |  |
| Processes are in place for the provider to manage own bookings in “Book My Vaccine” |  |
| All clinic, transportation and admin staff have completed a Police check prior to working with tamariki.    |  |
| Would you like any additional support from the southern COVID vaccination team/Immunisation Coordinators e.g. on-site education sessions? (Please specify)  |  |
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