

SOUTHERN DISTRICT HEALTH BOARD

DISABILITY SUPPORT ADVISORY COMMITTEE and COMMUNITY & PUBLIC HEALTH ADVISORY COMMITTEE

Thursday, 25 January 2018

commencing at the conclusion of the public
Hospital Advisory Committee meeting

**Board Room, Level 2, Main Block,
Wakari Hospital Campus, 371 Taieri Road, Dunedin**

A G E N D A

Lead Director: Lisa Gestro, Executive Director Strategy, Primary & Community

Item

1. **Apologies**
2. 10.00 am
Presentation: Consumer Led Integrated Care (CLIC)- Primary Care Chronic Care Management Programme
Wendy Findlay, Director of Nursing, and Stuart Barson, Project Manager
3. **Interests Register**
4. **Minutes of Previous Meeting**
5. **Matters Arising**
6. **Review of Action Sheet**
7. **Strategy, Primary & Community**
 - 7.1 Strategy, Primary & Community Report
 - 7.2 Public Health Report
8. **Financial Report**
9. **Contracts Register**
10. **Resolution to exclude public**

Southern DHB Values

Kind <i>Manaakitanga</i>	Open <i>Pono</i>	Positive <i>Whaiwhakaaro</i>	Community <i>Whanaungatanga</i>
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APOLOGIES

No apologies had been received at the time of going to print.

10.00 am

Presentation: *Consumer Led Integrated Care (CLIC)- Primary Care Chronic Care Management Programme*

Wendy Findlay, Director of Nursing, and Stuart Barson, Project Manager

SOUTHERN DISTRICT HEALTH BOARD

Title:	INTERESTS REGISTERS
Report to:	Disability Support and Community & Public Health Advisory Committees
Date of Meeting:	25 January 2018
<p>Summary:</p> <p>Commissioner, Committee and Executive Team members are required to declare any potential conflicts (pecuniary or non-pecuniary) and agree how these will be managed. A member who makes a disclosure must not take part in any decision relating to their declared interest.</p> <p>Interests declarations, and how they are to be managed, are required to be recorded in the minutes and separate interests register (s36, Schedule 3, NZ Public Health and Disability Act 2000).</p> <p>Changes to Interests Registers over the last month:</p> <ul style="list-style-type: none"> ▪ Graham Crombie - Commerce Commission removed ▪ Chris Fleming - Ex-officio Member, Southern Partnership Group, added ▪ Patrick Ng - Daughter, medical student, added 	
Specific implications for consideration (financial/workforce/risk/legal etc):	
Financial:	n/a
Workforce:	n/a
Other:	
<p>Prepared by:</p> <p>Jeanette Kloosterman Board Secretary</p> <p>Date: 22/12/2018</p>	
<p>RECOMMENDATION:</p> <p>1. That the Interests Registers be received and noted.</p>	

DSAC/CPHAC Meeting - Public - Interests Register

SOUTHERN DISTRICT HEALTH BOARD
INTERESTS REGISTER
COMMISSIONER TEAM

Member	Date of Entry	Interest Disclosed	Nature of Potential Interest with Southern DHB	Management Approach
Kathy GRANT (Commissioner)	25.06.2015	Chair, Otago Polytechnic	Southern DHB has agreements with Otago Polytechnic for clinical placements and clinical lecturer cover.	
	25.06.2015	Director, Dunedin City Holdings Limited	Nil	
	25.06.2015	Trustee of numerous private trusts	Nil	
	25.06.2015	Consultant, Gallaway Cook Allan	Nil	
	25.06.2015	Dunedin Sinfonia Board	Nil	
	25.06.2015	Director, Dunedin City Treasury Limited	Nil	
	18.09.2016	Food Safety Specialists Ltd	Nil. Co-trustee in client trusts - no pecuniary interest.	
	18.09.2016	Director, Warrington Estate Ltd	Nil - no pecuniary interest; provide legal services to the company.	
	18.09.2016	Tall Poppy Ideas Ltd	Nil. Co-trustee in client trusts - no pecuniary interest.	
	18.09.2016	Rangiora Lineside Ltd	Nil. Co-trustee in client trusts - no pecuniary interest.	
	18.09.2016	Otaki Three Limited	Nil. Co-trustee in client trusts - no pecuniary interest.	
			Spouse:	
	25.06.2015	Consultant, Gallaway Cook Allan	Nil (Updated 8 June 2017)	
	25.06.2015	Chair, Slinkskins Limited	Nil	
	25.06.2015	Chair, Parkside Quarries Limited	Nil	
	25.06.2015	Director, South Link Health Services Limited	A SLH entity, Southern Clinical Network, has applied for PHO status.	Step aside from decision-making (refer Commissioner's meeting minutes 02.09.2015).
	25.06.2015	Board Member, Warbirds Over Wanaka Community Trust	Nil	
	25.06.2015	Director, Warbirds Over Wanaka Limited	Nil	
	25.06.2015	Director, Warbirds Over Wanaka International Airshows Limited	Nil	
	25.06.2015	Board Member, Leslie Groves Home & Hospital	Leslie Groves has a contract with Southern DHB for aged care services.	
25.06.2015	Board Member, Dunedin Diocesan Trust Board	Nil		
25.06.2015	Director, Nominee companies associated with Gallaway Cook Allan	Nil		
25.06.2015	Trustee of numerous private trusts	Nil		
25.06.2015 (updated 22.04.2016)	President, Otago Racing Club Inc.	Nil		
Graham CROMBIE (Deputy Commissioner)	27.06.2015	Independent Director, Surf Life Saving New Zealand	Nil	
	25.06.2015	Chairman, Dunedin City Holdings Ltd	Nil	
	25.06.2015	Chairman, Otago Museum	Nil	

**SOUTHERN DISTRICT HEALTH BOARD
INTERESTS REGISTER
COMMISSIONER TEAM**

Member	Date of Entry	Interest Disclosed	Nature of Potential Interest with Southern DHB	Management Approach
	25.06.2015	Chairman, New Zealand Genomics Ltd	Nil	
	25.06.2015	Independent Chairman, Action Engineering Ltd	Nil	
	25.06.2015	Trustee, Orokonui Foundation	Nil	
	25.06.2015	Chairman, Dunedin City Treasury Ltd	Nil	
	25.06.2015	Independent Chair, Innovative Health Technologies (NZ) Ltd	Possible conflict if Southern DHB purchased this company's product.	
	25.06.2015	Associate Member, Commerce Commission	Potential conflict if complaint made against Southern DHB.	Removed 18.12.2017
	16.01.2017	Director, Dunedin Stadium Property Ltd (previously known as Dunedin Venues Ltd)	Nil	
	08.02.2017	Independent Chair, TANZ eCampus Ltd		
	13.03.2017	Chair, South Island Alliance Information Services		
	23.11.2017	Director, A G Foley Ltd	Possible conflict if Southern DHB contracts this company's services.	
	18.09.2016	Director and Shareholder, Innovatio Ltd	Vehicle for governance and consulting assignments. Clients listed above.	
Richard THOMSON (Deputy Commissioner)	13.12.2001	Managing Director, Thomson & Cessford Ltd	Thomson & Cessford Ltd is the company name for the Acquisitions Retail Chain. Southern DHB staff occasionally purchase goods for their departments from it.	
	13.12.2002	Chairperson and Trustee, Hawksbury Community Living Trust.	Hawksbury Trust runs residential homes for intellectually disabled adults in Otago and Canterbury. It does not have contracts with Southern DHB.	
	23.09.2003	Trustee, HealthCare Otago Charitable Trust	Health Care Otago Charitable Trust regularly receives grant applications from staff and departments of Southern DHB, as well as other community organisations.	
	05.02.2015	One immediate family member is an employee of Dunedin Hospital (Anaesthetic Technician)		
	07.10.2015	Southern Partnership Group	The Southern Partnership Group will have governance oversight of the Dunedin Hospital rebuild and its decisions may conflict with some positions agreed by the DHB and approved by the Commissioner team.	

DSAC/CPHAC Meeting - Public - Interests Register

SOUTHERN DISTRICT HEALTH BOARD
INTERESTS REGISTER
ADVISORY COMMITTEE MEMBERS

Committee Member	Date of Entry	Interest Disclosed	Nature of Potential Interest with Southern DHB	Management Approach
Susie JOHNSTONE	21.08.2015	Independent Chair, Audit & Risk Committee, Dunedin City Council	Nil	
(Consultant, Finance Audit & Risk Committee)	21.08.2015	Board Member, REANNZ (Research & Education Advanced Network New Zealand)	REANNZ is the provider of Eduroam (education roaming) wireless network. SDHB has an agreement allowing the University to deploy access points in SDHB facilities.	
	21.08.2015	Advisor to a number of primary health provider clients in rural Otago	All of the primary health provider clients in rural Otago are likely to have a contract through Southern DHB and/or the WellSouth Primary Care Network.	
	18.01.2016	Audit and Risk Committee member, Office of the Auditor-General	Audit NZ, the DHB's auditor, is a business unit of the Office of the Auditor General.	
	16.09.2016	Director, Shand Thomson Ltd	Nil	
	16.09.2016	Director, Harrison Nominees Ltd	Nil. Co-trustee in client trusts - no pecuniary interest.	
	16.09.2016	Director, Abacus ST companies.	Nil. Co-trustee in client trusts - no pecuniary interest.	
	16.09.2016	Director, Shand Thomson Nominees Ltd	Nil. Co-trustee in client trusts - no pecuniary interest.	
	16.09.2016	Director, Johnstone Afforestation Co Ltd	Nil. Co-trustee in client trusts - no pecuniary interest.	
	16.09.2016	Director, Shand Thomson Nominees (2005) Ltd	Nil. Co-trustee in client trusts - no pecuniary interest.	
	16.09.2016	Director, McCrostie Nominees Ltd	Nil. Co-trustee in client trusts - no pecuniary interest.	
		Spouse is Consultant/Advisor to:		
	21.08.2015	Tuapeka Community Health Co Ltd & Tuapeka Health Incorporated	Tuapeka Community Health Co Ltd & Tuapeka Health Incorporated have a contract with Southern DHB.	
	21.08.2015	Wyndham & Districts Community Rest Home Inc	Wyndham & Districts Community Rest Home Inc has a contract with Southern DHB.	
	21.08.2015	Roxburgh District Medical Services Trust	Roxburgh District Medical Services Trust has a contract with Southern DHB.	
	21.08.2015	West Otago Health Ltd & West Otago Health Trust	West Otago Health Ltd & West Otago Health Trust have a contract with Southern DHB.	
	21.08.2015	A number of primary health care providers in rural Otago	All of the primary health provider clients in rural Otago are likely to have a contract through Southern DHB and/or the WellSouth Primary Care Network.	
	21.08.2015	Director, Clutha Community Health Co. Ltd	Clutha Community Health Co. Ltd has a contract with Southern DHB.	
	26.09.2016	Director, Abacus ST companies.	Nil. Co-trustee in client trusts - no pecuniary interest.	
		Daughter:		
	21.08.2015	6th Year Medical School Student	(Updated 20.10.2017)	
Donna MATAHAERE-ATARIKI	27.02.2014	Trustee WellSouth	Possible conflict with PHO contract funding.	
(CPHAC/DSAC and IGC Member)	27.02.2014	Trustee Whare Hauora Board	Possible conflict with SDHB contract funding.	
	27.02.2014	Deputy Chair, NGO Council, Ministry of Health	Nil	
	27.02.2014	Council Member, University of Otago	Possible conflict between SDHB and University of Otago.	
	27.02.2014	Ahuru Mowai National Māori Leadership Group Cancer	Nil- REMOVED 23 February 2017	
	17.06.2014	Gambling Commissioner	Nil	
	05.09.2016	Board Member and Shareholder, Arai Te Uru Whare Hauora Limited	Possible conflict when contracts with Southern DHB come up for renewal.	
	05.09.2016	Board Member and Shareholder, Otākou Health Limited	Possible conflict when contracts with Southern DHB come up for renewal.	
	05.09.2016	Southern DHB, Iwi Governance Committee	Possible conflict with SDHB contract funding.	
	09.02.2017	Director and Shareholder, VIII(8) Limited	Nil	

DSAC/CPHAC Meeting - Public - Interests Register

SOUTHERN DISTRICT HEALTH BOARD
INTERESTS REGISTER
ADVISORY COMMITTEE MEMBERS

Committee Member	Date of Entry	Interest Disclosed	Nature of Potential Interest with Southern DHB	Management Approach
	01.09.2016	Southern DHB, Disability and Support Advisory Committee	Possible conflict with SDHB contract funding.	
Odele STEHLIN	01.11.2010	Waihopai Runaka General Manager	Possible conflict when contracts with Southern DHB come up for renewal.	
Waihopai Rūnaka – Chair IGC	01.11.2010	Waihopai Runaka Social Services Manager	Possible conflict with contract funding.	
	01.11.2010	WellSouth Iwi Governance Group	Nil	
	01.11.2010	Recognised Whānau Ora site	Nil	
	24.05.2016	Healthy Families Leadership Group member	Nil	
	23.02.2017	Te Rūnanga alternative representative for Waihopai Rūnaka on Ngai Tahu.	Nil	
	09.06.2017	Director, Waihopai Runaka Holdings Ltd	Possible conflict with contract funding.	
Sumaria BEATON	27.04.2017	Southland Warm Homes Trust	Nil	
IGC - Awarua Rūnaka	09.06.2017	Director and Shareholder, Sumaria Consultancy Ltd	Nil	
	09.06.2017	Director and Shareholder, Monkey Magic 8 Ltd	Nil	
Taare BRADSHAW	17.03.2017	Director, Murihiku Holdings Ltd	Nil	
IGC - Hokonui Rūnaka				
Victoria BRYANT	06.05.2015	Charge Nurse Manager, Otago Public Health	Nil	
IGC - Puketeraki Rūnaka	06.05.2015	Member - College of Primary Nursing (NZNO)	Nil	
	06.05.2015	Member - Te Rūnanga o Ōtākou	Nil	
	06.05.2015	Member Kati Huirapa Rūnaka ki Puketeraki	Nil	
	06.05.2015	President Fire in Ice Outrigger Canoe Club	Nil	
	24.05.2017	Puketeraki representative for Te Kaika VLCA located in College Street	Possible conflict with funding in health setting.	
	24.05.2017	Member, South Island Alliance - Raising Healthy Kids	Nil	
Justine CAMP	31.01.2017	Research Fellow - Dunedin School of Medicine - Better Start National Science Challenge	Nil	
IGC - Moeraki Rūnaka		Member - University of Otago (UoO) Treaty of Waitangi Committee and UoO Ngai Tahu Research Consultation Committee	Nil	
		Member - Dunedin City Council - Creative Partnership Dunedin	Nil	
		Moana Moko - Māori Art Gallery/Ta Moko Studio - looking at Whānau Ora funding and other funding in health setting	Possible conflict with funding in health setting.	
		Daughter is a member of the Community Health Council	Nil	
Terry NICHOLAS	06.05.2015	Treasurer, Hokonui Rūnanga Inc.	Nil	
IGC - Hokonui Rūnaka	06.05.2015	Member, TRoNT Audit and Risk Committee	Nil	
	06.05.2015	Director, Te Waipounamu Māori Cultural Heritage Centre	Nil	
	06.05.2015	Trustee, Hokonui Rūnanga Health & Social Services Trust	Possible conflict when contracts with Southern DHB come up for renewal.	
	06.05.2015	Trustee, Ancillary Claim Trust	Nil	
	06.05.2015	Director, Hokonui Rūnanga Research and Development Ltd	Nil	
	06.05.2015	Director, Rangimanuka Ltd	Nil	
	06.05.2015	Member, Te Here Komiti	Nil	
	06.05.2015	Member, Arahua Holdings Ltd	Nil	
	06.05.2015	Member, Liquid Media Patents Ltd	Nil	
	06.05.2015	Member, Liquid Media Operations Ltd	Nil	
	09.06.2017	Director, Murihiku Holdings Ltd	Nil	
	09.06.2017	Director and Shareholder, Real McCoy Owner Ltd	Nil	
	09.06.2017	Director and Shareholder, Real McCoy Operator Ltd	Nil	
Ann WAKEFIELD	03.10.2012	Executive member of Ōraka Aparima Rūnaka Inc.	Nil	
IGC - Ōraka Aparima Rūnaka	09.02.2011	Member of Māori Advisory Committee, Southern Cross	Nil	
	03.10.2012	Te Rūnanga representative for Ōraka-Aparima Rūnaka Inc. on Ngai Tahu.	Nil	

**SOUTHERN DISTRICT HEALTH BOARD
INTERESTS REGISTER
EXECUTIVE LEADERSHIP TEAM**

Management of staff conflicts of interest is covered by SDHB's Conflict of Interest Policy and Guidelines.

Employee Name	Date of Entry	Interest Disclosed	Nature of Potential Interest with Southern District Health Board
Mike COLLINS	15.09.2016	Wife, NICU Nurse	
Pania COOTE	26.05.2016	Ngai Tahu registered.	Nil
	08.12.2017	Ngāi Tahu, Ngāti Kauwhata and Ngāti Porou registered.	Nil
	30.09.2011	Member, South Island Alliance Southern Cancer Network	Nil
	30.09.2011	Member, Aotearoa New Zealand Association of Social Workers (ANZASW)	Nil
	30.09.2011	Member, SIT Social Work Committee	Nil
	29.06.2012	Member, Te Waipounamu Māori Cancer Leadership Group	Nil
	26.01.2015	National Māori Equity Group (National Screening Unit) – MEG.	Nil
	26.01.2015	SDHB Child and Youth Health Service Level Alliance Team	Nil
	19.09.2016	Shareholder (2%), Bluff Electrical 2005 Ltd	Nil
	08.12.2017	South Island Alliance, Strategic Planning and Integration Team (SPaIT)	Nil
Lisa GESTRO	06/09/2017	Nil	
Chris FLEMING	25.09.2016	Lead Chief Executive for Health of Older People, both nationally and for the South Island	
	25.09.2016	Chair, South Island Alliance Leadership Team	

**SOUTHERN DISTRICT HEALTH BOARD
INTERESTS REGISTER
EXECUTIVE LEADERSHIP TEAM**

Employee Name	Date of Entry	Interest Disclosed	Nature of Potential Interest with Southern District Health Board
	25.09.2016	Lead Chief Executive South Island Palliative Care Workstream	
	25.09.2016	Deputy Chair, InterRAI NZ	
	10.02.2017	Director, South Island Shared Service Agency	Shelf company owned by South Island DHBs.
	10.02.2017	Director & Shareholder, Carlisle Hobson Properties Ltd	Nil
	26.10.2017	Nephew, Tax Advisor, Treasury	
	18.12.2017	Ex-officio Member, Southern Partnership Group	
Lynda McCUTCHEON	22.06.2012	Member of the University of Otago, School of Physiotherapy, Admissions Committee	Lead contact for University of Otago undergraduate clinical placements (Allied Health, Scientific & Technical professions) in Southern DHB.
	19.08.2015	Member of the National Directors of Allied Health	Nil
	04.07.2016	NZ Physiotherapy Board: Professional Conduct Committee (PCC) member	No perceived conflict. If complaint involves SDHB staff member or contractor, will not sit on PCC.
	18.09.2016	Shareholder, Marketing Business Ltd	Nil
Nigel MILLAR	04.07.2016	Member of South Island IS Alliance group	This group works on behalf of all the SI DHBs and may not align with the SDHB on occasions.
	04.07.2016	Fellow of the Royal Australasian College of Physicians	Obligations to the College may conflict on occasion where the college for example reviews training in services.
	04.07.2016	Fellow of the Royal Australasian College of Medical Administrators	Obligations to the College may conflict on occasion where the college for example reviews training in services.
	04.07.2016	NZ InterRAI Fellow	InterRAI supplies the protocols for aged care assessment in SDHB via a licence with the MoH.
	04.07.2016	Son - employed by Orion Health	Orion Health supplies Health Connect South.
	04.07.2016	Clinical Lead for HQSC Atlas of Healthcare variation	HQSC conclusions or content in the Atlas may adversely affect the SDHB.

**SOUTHERN DISTRICT HEALTH BOARD
INTERESTS REGISTER
EXECUTIVE LEADERSHIP TEAM**

Employee Name	Date of Entry	Interest Disclosed	Nature of Potential Interest with Southern District Health Board
Nicola MUTCH	16.03.2016	Member, International Nominations	Nil
		Deputy Chair, Dunedin Fringe Trust	Nil
Patrick NG	17.11.2017	Member, SI IS SLA	Nil
	17.11.2017	Wife works for key technology supplier CCCL	Nil
	18.12.2017	Daughter, medical student at Auckland University and undertaking Otago research project over summer 2017/18.	
Dr Jim REID	22.01.2014	Director of both BPAC NZ and BPAC Inc	No conflict.
	22.01.2014	Director of the NZ Formulary	No conflict.
Julie RICKMAN	31.10.2017	Director, JER Limited	Nil, own consulting company
	31.10.2017	Director, Joyce & Mervyn Leach Trust Trustee Company Limited	Nil, Trustee
	31.10.2017	Trustee, The Julie Rickman Trust	Nil, own trust
	31.10.2017	Trustee, M R & S L Burnell Trust	Nil, sister's family trust
		<i>Specified contractor for JER Limited in respect of:</i>	
	31.10.2017	PWC New Zealand Limited to 31 December 2017	Nil
	31.10.2017	Ministry for Primary Industries to 31 December 2017	Nil
	31.10.2017	H G Leach Company Limited to termination	Nil
Jane WILSON	16.08.2017	Member of New Zealand Nurses Organisation (NZNO)	No perceived conflict. Member for the purposes of indemnity cover.
	16.08.2017	Member of College of Nurses Aotearoa (NZ) Inc.	Professional membership.

**SOUTHERN DISTRICT HEALTH BOARD
INTERESTS REGISTER
EXECUTIVE LEADERSHIP TEAM**

Employee Name	Date of Entry	Interest Disclosed	Nature of Potential Interest with Southern District Health Board
	16.08.2017	Husband - Consultant Radiologist employed fulltime by Southern DHB and currently Clinical Leader Radiology, Otago site.	Possible conflict with any negotiations regarding new or existing radiology service contracts. Possible conflict between Southern DHB and SMO employment issues.
	16.08.2017	Member National Lead Directors of Nursing and Nurse Executives of New Zealand.	Nil

Southern District Health Board

Minutes of the Joint Meeting of the Disability Support Advisory Committee and Community & Public Health Advisory Committee held on Thursday, 23 November 2017, commencing at 10.15 am, in the Board Room, Wakari Hospital Campus, Dunedin

Present:	Mrs Kathy Grant Mr Graham Crombie Mr Richard Thomson	Commissioner Deputy Commissioner Deputy Commissioner
In Attendance:	Mr Chris Fleming Mrs Lisa Gestro Ms Joy Farley Mrs Jenny Hanson Dr Nigel Millar Dr Nicola Mutch Mr Patrick Ng Ms Julie Rickman Ms Jeanette Kloosterman	Chief Executive Officer Executive Director Strategy, Primary & Community Acting Executive Director Specialist Services Director of Nursing, Medicine (deputising for Chief Nursing Officer) Chief Medical Officer Director of Strategic Communications Executive Director Specialist Services Executive Director, Finance, Procurement & Facilities Board Secretary

1.0 APOLOGIES

An apology was received from Ms Donna Matahaere-Atariki, Committee Member.

2.0 DECLARATION OF INTERESTS

The Interests Registers were circulated with the agenda and received at the preceding meeting of the Hospital Advisory Committee.

3.0 PREVIOUS MINUTES

Recommendation:

"That the minutes of the meeting held on 28 September 2017 be approved and adopted as a true and correct record."

Agreed

4.0 MATTERS ARISING AND REVIEW OF ACTION SHEET

The Committee reviewed the action sheet (tab 5).

Stroke Services

The Acting Executive Director Specialist Services (EDSS) reported that a Stroke Plan was in place and would be progressed by the Executive Director Strategy, Primary & Community (EDSP&C) and the EDSS.

5.0 STRATEGY, PRIMARY AND COMMUNITY REPORT

Strategy, Primary & Community

In presenting her monthly report (tab 6.1), the Executive Director Strategy, Primary & Community (EDSP&C) highlighted:

- The activity to slow the growth in Aged Residential Care, which included a focus on alternatives to avoid or delay admission;
- The development of the Primary and Community Strategy and Action Plan, which would be submitted to WellSouth and the Commissioner Team in December for approval before further engagement with communities;
- That engagement with communities on the Primary Maternity Strategy had resulted in a draft approach, which would be submitted to the Commissioner Team for consideration in December.

Public Health

A report on public health activity was circulated with the agenda and taken as read (tab 6.2).

Recommendation:

"That the reports be noted."

Agreed

6.0 FINANCIAL REPORT

In presenting the Funder financial results for October 2017 (tab 7), the Executive Director Strategy, Primary & Community (EDSP&C) commented that, with the initiatives that were being implemented, she hoped to see an improvement in the Disability Support result.

The Committees requested that explanatory commentary be added to the personnel and expense costs that are now included in the financial report as a result of restructuring.

Recommendation:

"That the report be received."

Agreed

7.0 CONTRACTS REGISTER

The Funding contracts register for September-October 2017 was circulated with the agenda (tab 10) for information.

The Committees queried why there were two separate contract variations with Charlotte Jean Maternity Hospital Ltd.

Recommendation:

"That the Contracts Register be noted."

Agreed

CONFIDENTIAL SESSION

At 10.35 am, it was resolved that the Disability Support and Community & Public Health Advisory Committees reconvene at the conclusion of the public excluded section of the Hospital Advisory Committee meeting and move into committee to consider the agenda items listed below.

<i>General subject:</i>	<i>Reason for passing this resolution:</i>	<i>Grounds for passing the resolution:</i>
1. Previous Public Excluded Meeting Minutes	As set out in previous agenda.	As set out in previous agenda.

Confirmed as a true and correct record:

Commissioner: _____

Date: _____

Southern District Health Board
DISABILITY SUPPORT AND COMMUNITY & PUBLIC HEALTH ADVISORY COMMITTEES MEETING
ACTION SHEET

As at 18 January 2018

DATE	SUBJECT	ACTION REQUIRED	BY	STATUS	EXPECTED COMPLETION DATE
22 Nov 2016	Primary Maternity Services (Minute item 6.0)	Draft report to be rewritten and released with a covering letter. New group to be established to develop a set of principles and recommendations.	EDSP&C	An update will be provided at the next meeting.	
26 Jan 2017	Urgent Care: Primary Options for Acute Care (Minute item 4.0)	Pathways to enable GP access to IV antibiotics, IV fluids and biopsies to be completed by quarter three.	EDSP&C	A service specification is currently being written, with engagement with practices due to start in January. Development of the WellSouth portal to support POAC claiming and audit/reporting is continuing. The clinical pharmacist discharge planning project has started, working with EDRS and medicine services.	
26 Jan 2017	Telehealth Programme (Minute item 4.0)	First work stream cardiology; paediatrics being considered – progress to be reported.	EDSP&C	A paper has been prepared and considered by the Executive in December on how to progress the implementation of telehealth across the DHB. The paper also proposed a funding framework for telehealth activities. The paper was endorsed by the Executive and the overall telehealth programme will be realigned and refocussed in the early part of 2018.	Underway
23 Nov 2017	Financial Report (Minute item 6.0)	Explanatory commentary to be added to personnel and expense costs now included in the report as a result of restructuring.	EDSP&C	Commentary included in December report.	Completed

DSAC/CPHAC Meeting - Public - Review of Action Sheet

DATE	SUBJECT	ACTION REQUIRED	BY	STATUS	EXPECTED COMPLETION DATE
23 Nov 2017	Contracts Register (Minute item 7.0)	Committees to be advised why there were two separate agreement variations for Charlotte Jean Maternity Hospital.	EDSP&C/ EDFP&F	Initial contract renewal was for 3 months on the same terms and conditions whilst we continued negotiations with the provider. Second variation was an extension out to Sep 18 with a service price change.	Completed

SOUTHERN DISTRICT HEALTH BOARD

Title:	Strategy, Primary & Community Report		
Report to:	Commissioner Team		
Date of Meeting:	25 January 2018		
Summary:	Monthly report on the Strategy, Primary & Community Directorate activity.		
Specific implications for consideration (financial/workforce/risk/legal etc.):			
Financial:	N/A		
Workforce:	N/A		
Other:	N/A		
Document previously submitted to:	N/A		Date:
Approved by Chief Executive Officer:	N/A		Date:
Prepared by: Strategy, Primary & Community Team Date: 18 January 2018	Presented by: Lisa Gestro Executive Director Strategy, Primary & Community		
RECOMMENDATION: That the Commissioner and Deputy Commissioners note the content of this paper.			

7.1

1. COMMUNITY SERVICES

1.1 Long Term Conditions Programme (CLIC)

Numbers continue to grow with another 40 clients enrolled into the programme in the last month. A significant amount of discussion was held at the HOP planning day during December as to how we can build on, and integrate this programme into the services that are offered currently by secondary care, to make it a seamless programme of care for older people, that is managed by Primary Care. The next steps are to formally align the programme to POAC as a structured admission avoidance programme using the referral and claiming portal in Primary Care, which will help with promotion and uptake of the service.

The results to date are as follows:

Level 0 – 4 patients

Level 1 – 72 patients

Level 2 – 112 patients

Level 3 – 58 patients.

1.2 Health of Older People

1.2.1 Age Related Residential Care (ARRC) Certification

Of the 65 ARRC facilities in Southern, 21 (32%) now hold four year certifications. During the 2017 calendar year, there were 23 Certification Audits, resulting in:

- 10 Four Year Certificates (44%)
- 12 Three Year Certificates (52%)
- 1 Two Year Certificate (4%)

Five facilities which are either new or have new ownership, have one year provisional certification.

1.2.2 Strategic Planning Workshop for Older Persons Health in our District

Lisa Gestro and Matthew Parsons, from Auckland UniServices (lead author of the 2011 Report, Southern District Health Board: a model of care the integrates health and support services in the community for the older person), met with over 50 people from across the district from HCSS, ARRC, Hospice, DHB Hospitals – nurses, geriatrician and clinical needs assessors on 13 December to update on where we have come since 2011 and look to how our model of care for older people fits with our Primary & Community Strategy moving forward. Matthew was particularly inspiring discussing Restorative Care Phase II. The afternoon workshop resulted in numerous opportunities to improve our systems and these are now being incorporated into the implementation of the Primary and Community Strategy.

1.3 Child Health

1.3.1 Stewart Island Well Child Tamariki Ora

Awarua Whanau Services held the first Well Child Tamariki Ora clinic on Stewart Island on the 1 December 2017. This service supports families receive the Well Child Tamariki Ora service closer to home and it will be available as long as the number of babies on the Island support a day clinic. Awarua Whanau Services will also prioritise access for babies and whanau when they visit Invercargill.

1.3.2 Sudden Unexplained Death in Infancy (SUDI)

Three Southern district workshops (Cromwell, Invercargill and Dunedin) were held in late November and early December, by the South Island Alliance to assist with the development of a South Island SUDI Prevention Regional Plan. The Southern workshops, which had 44 attendees, were to identify strengths, gaps and opportunities for SUDI prevention services. The first draft plan will apply to the period December 2017 to June 2018 and will reflect work currently being undertaken. A more detailed plan will be established for the following two years up to June 2020.

1.3.3 Cosy Homes

Under the direction of the WCTO Quality Improvement Steering Group a small project is underway to develop a pamphlet for distribution by health professionals when they visit homes. The pamphlet will provide useful advice on how to keep homes warmer and drier. The opportunity for health professionals to undertake training on cosy homes is also being investigated with Cosy Homes staff.

2 PRIMARY CARE

Primary and Community Strategy and Action Plan

A very successful session was held on the 4th of December with the Commissioner Team and members of the WellSouth Board on the Primary & Community Strategy. The key themes and direction within the plans were well received and agreement to the way forward was reached. Final engagement, with both the community and primary care is now being scheduled for end of January/beginning of Feb.

2.1 POAC (Primary Options for Acute Care)

A schedule for the roll out of POAC services has been drafted, with services and costs (services for POAC were prioritised by their contribution to reducing ED presentations and ASH rates), and how easily practices could implement them. These will be confirmed in January, which will then allow WellSouth to start communications and engagement with practices and to publicise the start date, and allow POAC to be highlighted in the Primary and Community Care Strategy roadshow. Development of the WellSouth portal to support POAC claiming and audit/reporting is well underway. Similarly to CLIC, the Health Care Homes process will support POAC via the focus in the 'Urgent and Unplanned Care' domain of freeing up practice time and resources to see patients acutely.

2.2 Changing the model of care for Invercargill after hours to reduce ED attendance rates

The ED arm of this project commenced on Wednesday 6th December with a process mapping exercise from the point of referral to ED to discharge or referral to an inpatient team. Several work streams were identified and seven distinct process improvement opportunities have been identified and are now being progressed. Baselines have been identified and data collection to demonstrate effectiveness of the problem is now underway.

3. Rural Health

3.1 Radiology

The new model of care for radiology services at Dunstan Hospital has been commissioned and has been operational since early December.

The transition to the new model was largely straight forward, thanks to the hard work of the staff of Central Otago Health Services Ltd. There were some initial software problems with the radiology imaging system, but these were ironed out quickly.

Next steps are to bed the service down from an operational perspective and to start a process of measuring and evaluating the effect of the new model of care.

3.2 Lakes Hospital Rebuild

An operational group has been established to oversee the planning and development process for the rebuild of Lakes District Hospital. The group comprises of the clinical lead for Lakes District Hospital, the operations manager for the hospital, the contracted project manager, representation from the DHB's Procurement and Building and Property teams and the Rural Health Manager.

The overall project comprises of five workstreams that contribute to the overall redevelopment of Lakes District hospital. These are the build of a whanau room, installation of a CT scanner, refurbishment of the ED, redevelopment of outpatients' area and the redevelopment of the admin and reception areas.

The next phase of the programme was to secure the services of a design consultancy team (architects, fire engineers, mechanical and structural engineers) to progress the detailed planning for the development.

3.3 Primary Maternity Consultation

A paper on Primary Maternity was submitted to ELT on the 30 November and the Commissioners on the 14 December 2017. Additional work has been requested to detail the sequence of work involved with establishing the primary maternity system of care across the district. The updated paper will be resubmitted to the Commissioners January meeting.

SOUTHERN DISTRICT HEALTH BOARD

Title:	PUBLIC HEALTH SERVICE REPORT	
Report to:	Community and Public Health Advisory Committee	
Date of Meeting:	25 January 2018	
Summary: Considered in these papers are: <ul style="list-style-type: none"> ▪ Public Health Service Activity 		
Specific implications for consideration (financial/workforce/risk/legal etc):		
Financial:	n/a	
Workforce:	n/a	
Other:	n/a	
Document previously submitted to:	n/a	Date: n/a
Approved by:	Greg Sheffield General Manager, Strategy, Primary and Community Directorate	Date:
Prepared by: Lynette Finnie, Service Manager, Public Health Service Strategy, Primary and Community Directorate Date: 15/12/2017		Presented by:
RECOMMENDATIONS: 1. That CPHAC accepts the Public Health Service Activity Report		

**PUBLIC HEALTH SERVICE REPORT TO THE SOUTHERN DHB
Community and Public Health Advisory Committee Report
25 January 2018**

Smokefree CBD

The Invercargill City Council has made the Central Business District (CBD) a smokefree area. This is an excellent example of Health in all Policies from the council. It has been the result of good work from the local smokefree coalition (Smokefree Murihiku) and a council committed to making the CBD a good destination for families.

The Invercargill Youth Council and members of the Public Health South smokefree team began the initial conversations with the Invercargill City Council (ICC) about developing smokefree policy as part of the new upgrade of the CBD.

To progress this, members of Smokefree Murihiku including Cancer Society and Public Health South conducted a survey of businesses in the area regarding their views on making the CBD smokefree. Results showed there was overwhelming support for a smokefree and vape-free policy. Previously the coalition had also surveyed tourists and visitors to Invercargill to elicit their views on a smokefree CBD. This group was also in support and together that information informed the decision made by the council.

At public submissions in October, members of the coalition spoke to their submission appealing for a smokefree/vape-free policy. The following week ICC adopted a smokefree policy for the CBD.

Smokefree Murihiku members are on the working party tasked with implementing the new policy and assisting in informing businesses of the coming change and outlining CBD businesses of their rights and responsibilities. We hope to see the new signage up early in the New Year.

Alcohol

Following a coronial enquiry into the death of a young man in a rural Southland area, the report raised concerns that the death occurred after a social event in the town. The concerns were about poor compliance with host responsibility requirements and the Sale and Supply of Alcohol Act 2012.

Following the release of the report the three agencies (Police, Public Health South and the Southland District Council) provided a comprehensive workshop in the town to support the committee members and volunteer's wider understanding of the Act and implications of non-compliance. They were further supported with resources and a stronger relationship with local Police, Inspectors and Health Promoters.

There has been an increase in special license applications and an improvement in host responsibility since then. The three agencies continue to work together to raise the standard of host responsibility in the area.

SOUTHERN DISTRICT HEALTH BOARD

Title:	FINANCIAL REPORT	
Report to:	Commissioner Team	
Date of Meeting:	25 January 2018	
SUMMARY:		
The issues considered in this paper are:		
<ul style="list-style-type: none"> ▪ December 2017 Funds result 		
SPECIFIC IMPLICATIONS FOR CONSIDERATION (FINANCIAL/WORKFORCE/RISK/LEGAL ETC):		
FINANCIAL:	As set out in report.	
WORKFORCE:	No specific implications	
OTHER:	n/a	
DOCUMENT PREVIOUSLY SUBMITTED TO:	Not applicable, report submitted directly to DSAC/CPHAC	DATE: N/A
PREPARED BY:		PRESENTED BY:
Strategy, Primary & Community Team		Lisa Gestro Executive Director Strategy, Primary & Community
DATE: 17 January 2018		
RECOMMENDATION:		
1. That the report be received.		

STRATEGY, PRIMARY & COMMUNITY REPORT

December 2017

1. Overview

The overall result follows;

Month			Year to Date			
Actual	Budget	Variance	Actual	Budget	Variance	
\$' 000	\$' 000	\$' 000	\$' 000	\$' 000	\$' 000	
75,037	75,026	11	Revenue	450,299	450,334	(35)
77,176	76,751	(425)	Less Expenses	458,344	458,203	(141)
(2,140)	(1,725)	(415)	Net Surplus / (Deficit)	(8,040)	(7,869)	(175)
Expenses						
4,238	4,475	237	Personnel	25,860	26,483	623
82	79	17	Outsourced Clinical Services	487	506	19
987	994	7	Outsourced Funder Services	5,924	5,965	41
503	434	(69)	Clinical Supplies	2,806	2,692	(114)
441	422	(19)	Infrastructure & Non Clinical Supplies	2,744	2,599	(145)
Provider Payments						
56,411	55,776	(273)	Personal Health	332,820	333,686	866
97	94	(3)	Public Health	552	562	10
14,310	14,181	(129)	Disability Support	85,486	83,938	(1,548)
107	125	18	Maori Health	665	747	82
77,176	76,751	(425)	Expenses	458,344	458,203	(141)

Summary Comment:

Strategy, Primary and Community had a deficit for December of \$2.14m against a budget deficit of \$1.72m which is \$0.41m unfavourable. YTD there is a deficit of \$8.04m against a budgeted deficit of \$7.87m which is \$0.18m unfavourable.

Revenue is favourable by \$0.11m for December and \$0.35m unfavourable YTD, with the main reason being electives revenue (\$1.91m unfavourable YTD), offset by extra Refugee revenue (\$0.80m YTD), In Between Travel (\$0.70m YTD) and Performance Management revenue (\$0.17m YTD).

Expenditure for the month is unfavourable to budget by \$0.42m with the main reasons being pharmaceuticals (\$0.66m), Refugee expenditure (\$0.16m), Residential Care Hospitals (\$0.11m unfavourable) offset by Electives (\$0.20m) and personnel costs (\$0.24m)

YTD expenditure is \$0.14m unfavourable to budget with the main reasons being pharmaceuticals (\$0.66m unfavourable), Disability Support expenditure (\$1.5m unfavourable) and Refugee expenditure (\$0.80m unfavourable) offset by electives expenditure (\$1.91m favourable), personnel costs (\$0.62m favourable) and travel & accommodation (\$0.07m favourable).

Personnel**Expenditure**

Group	\$000's Monthly actual	\$000's Monthly budget	\$000's Monthly variance	\$000's YTD actual	\$000's YTD budget	\$000's YTD Variance
SMO's	586	577	(9)	3,526	3,527	1
RMO's	31	50	19	211	306	95
Nursing	1,691	1,719	28	9,500	9,821	321
Allied Health	1,428	1,545	117	9,273	9,289	16
Support	12	11	(1)	65	68	3
Management & Administration	491	574	83	3,285	3,472	187
Total	4,238	4,475	237	25,860	26,483	623

FTE's

Group	YTD actual	YTD budget	YTD variance
SMO's	24	25	1
RMO's	4	5	1
Nursing	232	239	7
Allied Health	272	270	(2)
Support	3	3	0
Management & Administration	99	102	3
Total	634	644	10

Personnel costs are \$0.62m favourable YTD which is reflective of the 10 FTE vacancies. Nursing is the main area affected with 7 FTE vacancies currently and an underspend of \$0.32m YTD. The main area impacting on this variance is Nurse Managers and Nurse Educators where there is 4 FTE vacancies and an underspend YTD of \$0.28m and Registered Nurses where there are 4 Vacancies and an underspend of \$0.15m. Management & Administration favourable variances are mainly in the Non Clinical Administration, Clerical and Secretarial area with 4 FTE vacancies and an underspend of \$0.14m YTD.

Outsourced Services

Expenses

Group	\$000's Monthly actual	\$000's Monthly budget	\$000's Monthly variance	\$000's YTD actual	\$000's YTD budget	\$000's YTD variance
Clinical Services	82	79	(3)	487	506	19
Funder Services	987	994	7	5,924	5,965	41
Total	1,069	1,073	4	6,411	6,471	60

No significant variance

Clinical Supplies

Expenses

Group	\$000's Monthly actual	\$000's Monthly budget	\$000's Monthly variance	\$000's YTD actual	\$000's YTD budget	\$000's YTD variance
Treatment Disposables	232	193	(39)	1,405	1,234	(171)
Diagnostic Supplies	5	5	0	26	31	6
Instruments & Equipment	45	55	10	299	328	29
Patient Appliances	159	132	(27)	812	788	(23)
Implants & Prostheses	1	0	(1)	3	1	(2)
Pharmaceuticals	51	34	(16)	211	217	6
Other Clinical Supplies	11	15	4	50	93	43
Total	503	434	(69)	2,806	2,692	(113)

Treatment disposables (\$171k unfavourable YTD) with Continence & Hygiene Supplies (\$86k unfavourable YTD) and Dental Supplies (60k unfavourable YTD) being the main drivers.

Infrastructure & Non Clinical Supplies**Expenses**

Group	\$000's Monthly actual	\$000's Monthly budget	\$000's Monthly variance	\$000's YTD actual	\$000's YTD budget	\$000's YTD variance
Hotel Services, Laundry & Cleaning Facilities	200	173	(27)	1,033	1,035	2
Transport	29	34	5	193	214	20
IT Systems and Telecommunications	113	129	17	742	798	56
Professional Fees & Expenses	36	29	(7)	217	175	(43)
Other Operating Expenses	35	35	0	363	209	(154)
Democracy	29	22	(7)	192	167	(25)
Total	0	0	0	3	3	0
	441	422	19	2,744	2,599	(144)

Professional fees & expenses (\$154k unfavourable YTD) mainly due to Consultants fees (\$115k unfavourable YTD.)

Personal Expenditure NGO and Provider Payments

Personal Health December 2017	Current Month				Year to Date				Annual	Variance Note
	Actual \$(000)	Budget \$(000)	Variance \$(000)	Variance %	Actual \$(000)	Budget \$(000)	Variance \$(000)	Variance %	Budget \$(000)	
Personal Health - Provider Arm										
Personal Health to allocate	-	-	-	-	-	-	-	-	-	
Child and Youth	341	341	-	0%	2,049	2,049	-	0%	4,097	
Laboratory	-	-	-	-	-	-	-	-	0	
Infertility Treatment Services	-	-	-	-	-	-	-	-	0	
Maternity	23	23	-	0%	136	136	-	0%	271	
Maternity (Tertiary & Secondary)	1,379	1,379	-	0%	8,274	8,274	-	0%	16,548	
Pregnancy and Parenting Education	-	-	-	-	-	-	-	-	0	
Neo Natal	666	666	-	0%	3,999	3,999	-	0%	7,997	
Sexual Health	86	86	-	0%	518	518	-	0%	1,036	
Adolescent Dental Benefit	27	27	-	0%	160	160	-	0%	320	
Dental - Low Income Adult	28	28	-	0%	170	170	-	0%	339	
Child (School) Dental Services	601	601	-	0%	3,605	3,605	-	0%	7,211	
Secondary / Tertiary Dental	120	120	-	0%	722	722	-	0%	1,443	
Pharmaceuticals	443	372	(71) U	(19%)	2,546	2,234	(312) U	(14%)	4,469	2
Pharmaceutical Cancer Treatment Drugs	539	595	56 F	9%	3,428	3,546	118 F	3%	7,139	2
Pharmacy Services	-	-	-	-	-	-	-	-	0	
Primary Practice Services - Capitated	10	10	-	0%	58	58	-	0%	115	
Primary Health Care Strategy - Health/SIA	-	-	-	-	-	-	-	-	0	
Rural Support for Primary Health Pro	72	72	-	0%	432	432	-	0%	865	
Immunisation	69	69	-	0%	416	416	-	0%	831	
Radiology	279	279	-	0%	1,674	1,674	-	0%	3,348	
Palliative Care	-	-	-	-	-	-	-	-	0	
Meals on Wheels	35	35	-	0%	212	212	-	0%	424	
Domiciliary & District Nursing	1,113	1,113	-	0%	6,679	6,679	-	0%	13,429	
Community based Allied Health	502	502	-	0%	3,011	3,011	-	0%	6,356	
Chronic Disease Management and Educa	150	150	-	0%	902	902	-	0%	1,804	
Medical Inpatients	6,910	6,910	-	0%	41,462	41,462	-	0%	82,924	
Medical Outpatients	3,283	3,283	-	0%	19,699	19,699	-	0%	39,398	
Surgical Inpatients	11,530	11,716	186 F	2%	68,385	70,296	1,911 F	3%	140,593	7
Surgical Outpatients	1,686	1,686	-	0%	10,114	10,114	-	0%	20,229	
Paediatric Inpatients	679	679	-	0%	4,072	4,072	-	0%	8,143	
Paediatric Outpatients	246	246	-	0%	1,477	1,477	-	0%	2,954	
Pacific Peoples' Health	10	10	-	0%	60	60	-	0%	120	
Emergency Services	1,715	1,715	-	0%	10,288	10,288	-	0%	20,576	
Minor Personal Health Expenditure	15	15	-	0%	91	91	-	0%	182	
Price adjusters and Premium	1,964	1,964	-	0%	11,786	11,786	-	0%	23,571	
Travel & Accommodation	8	8	-	0%	48	48	-	0%	96	
	34,529	34,700	171 F	5%	206,473	208,190	1,717 F	1%	416,828	
Personal Health NGO										
Personal Health to allocate	-	-	-	-	-	-	-	-	0	
Child and Youth	(51)	35	86 F	246%	130	210	80 F	38%	421	
Laboratory	1,512	1,505	(7) U	(0%)	9,054	9,028	(26) U	(0%)	18,056	
Infertility Treatment Services	8	8	-	0%	48	48	-	0%	96	
Maternity	209	206	(3) U	(1%)	1,133	1,235	102 F	8%	2,470	1
Maternity (Tertiary & Secondary)	4	1	(3) U	(300%)	40	4	(36) U	(900%)	8	
Pregnancy and Parenting Education	15	15	-	0%	87	88	1 F	1%	177	
Sexual Health	-	8	8 F	100%	(9)	49	58 F	118%	98	
Adolescent Dental Benefit	205	191	(14) U	(7%)	1,301	1,234	(67) U	(5%)	2,117	
Dental - Low Income Adult	15	46	31 F	67%	48	275	227 F	83%	550	3
Child (School) Dental Services	30	36	6 F	17%	184	212	28 F	13%	423	
Secondary / Tertiary Dental	142	133	(9) U	(7%)	854	800	(54) U	(7%)	1,601	
Pharmaceuticals	7,228	6,638	(590) U	(9%)	39,000	38,648	(352) U	(1%)	73,123	2
Pharmaceutical Cancer Treatment Drugs	-	-	-	-	(34)	-	34 F		-	2
Pharmacy Services	-	-	-	-	-	-	-	-	-	
Management Referred Services	167	167	-	0%	1,000	1,000	-	0%	2,000	
General Medical Subsidy	126	46	(80) U	(174%)	542	396	(146) U	(37%)	769	4
Primary Practice Services - Capitated	4,073	4,005	(68) U	(2%)	24,390	24,029	(361) U	(2%)	48,058	5
Primary Health Care Strategy - Care	372	348	(24) U	(7%)	2,225	2,088	(137) U	(7%)	4,175	5
Primary Health Care Strategy - Health	555	551	(4) U	(1%)	3,421	3,308	(113) U	(3%)	6,615	5
Primary Health Care Strategy - Other	28	64	36 F	56%	306	381	75 F	20%	912	5
Practice Nurse Subsidy	24	16	(8) U	(50%)	124	98	(26) U	(27%)	195	
Rural Support for Primary Health Pro	1,412	1,353	(59) U	(4%)	8,470	8,118	(352) U	(4%)	16,235	6
Immunisation	79	104	25 F	24%	574	696	122 F	18%	2,135	
Radiology	239	200	(39) U	(20%)	1,309	1,196	(113) U	(9%)	2,390	
Palliative Care	547	545	(2) U	(0%)	3,268	3,242	(26) U	(1%)	6,491	
Meals on Wheels	21	21	-	0%	125	127	2 F	2%	255	
Domiciliary & District Nursing	580	556	(24) U	(4%)	3,353	3,339	(14) U	(0%)	6,678	
Community based Allied Health	201	186	(15) U	(8%)	1,135	1,119	(16) U	(1%)	2,238	
Chronic Disease Management and Educa	123	94	(29) U	(31%)	738	566	(172) U	(30%)	1,132	
Medical Outpatients	401	413	12 F	3%	2,422	2,480	58 F	2%	4,960	
Surgical Inpatients	7	21	14 F	67%	61	123	62 F	50%	246	
Surgical Outpatients	127	190	63 F	33%	956	1,138	182 F	16%	2,276	
Paediatric Outpatients	-	-	-	-	3	-	(3) U		-	
Pacific Peoples' Health	15	11	(4) U	(36%)	46	66	20 F	30%	132	
Emergency Services	156	164	8 F	5%	973	985	12 F	1%	1,971	
Minor Personal Health Expenditure	16	47	31 F	66%	221	281	60 F	21%	561	
Price adjusters and Premium	156	199	43 F	22%	852	1,192	340 F	29%	2,383	8
Travel & Accommodation	442	453	11 F	2%	2,619	2,704	85 F	3%	4,792	9
Inter District Flow Personal Health	2,698	2,666	(32) U	(1%)	16,380	15,995	(385) U	(2%)	31,991	10
	21,882	21,242	(640) U	(3%)	127,349	126,498	(851) U	(1%)	248,730	
Total Personal Health	56,411	55,942	(469) U	(1%)	333,822	334,688	866 F	0%	665,558	

Personal Health expenditure variance notes:

1. **Maternity** - \$0.10m favourable
Favourable variance due to discontinuation of Primary Maternity contract where there was an accrual up to 30 June 2017 and budget included in 2017/18. There is a partial offset in the Maternity (Tertiary Secondary) line for an unbudgeted contract for Maternity Support Services for the same provider.
2. **Pharmaceuticals & PCT (NGO & Provider)** – \$.51m unfavourable
December expenditure is unfavourable to budget. Payments in December for November expense were \$0.6m higher than estimated in the November accrual. It should be noted that the payments made in December for November were significantly higher than has occurred over the last 3 years for payments in the 2nd month.
3. **Low Income Dental**- \$0.23m favourable YTD
Price Volume Capped service where invoicing has been up to six months in arrears. Accruals have been based on the top of the capped level to avoid under accrual. The June 17 yearend accrual was overstated and is the main reason for the favourable variance.
4. **GMS** - \$0.15m unfavourable YTD
Demand driven service that also includes expenditure relating to Refugee's.
5. **PHO lines (Primary Practice Capitated & Primary Health Care)** – \$0.54m unfavourable YTD
Unfavourable variances across these lines is due to Careplus, Performance Management and Refugee expenditure where there are revenue offsets.
6. **Rural Support for Primary Health Providers**- \$0.35m unfavourable YTD.
Relates to Clutha Health expenditure incurred where the budget is sitting in Price adjusters and Premiums.
7. **Surgical Inpatients** - \$1.91m favourable YTD.
Due to 17/18 additional electives wash-up (offsetting revenue reduction).
The total wash-up has been included in Surgical Inpatients at this time.
YTD Elective and Ambulatory revenue is estimated to be \$1.91m unfavourable to plan based on indicative MOH wash-up rules and YTD extracts from National Guidelines.

The table below shows the breakdown of the under delivery:

YTD Electives Summary	Variance	Variance
Funding Stream	(CWD's)	(000')
Elective Initiative - November	-334.50	-\$ 1,646.13
Orthopaedic Initiative - November	-49.20	-\$ 242.12
Ambulatory Initiative - October		
Surgical FSA's		-\$ 81.66
Medical FSA's		\$ 109.36
Procedures		-\$ 50.51
Tests		\$ -
Total - EI, OI & AI		-\$ 1,911.06

8. **Price Adjusters and Premium** - \$0.34m favourable YTD.
Mainly relates to Clutha health expenditure incurred in Rural Support.

Personal Health (continued)

9. Travel & Accommodation - \$0.08m favourable YTD.

Demand driven service.

10. IDF's - \$0.38m unfavourable YTD.

Expenditure includes YTD wash-up estimate.

Disability Support Services

DSS December 2017	Current Month				Year to Date				Annual	Variance Note
	Actual \$(000)	Budget \$(000)	Variance \$(000)	Variance %	Actual \$(000)	Budget \$(000)	Variance \$(000)	Variance %	Budget \$(000)	
Disability Support Services - Provider Arm										
AT & R (Assessment, Treatment and Re	1,900	1,900	-	(0%)	11,403	11,403	-	(0%)	22,806	
Information and Advisory	-	-	-	(0%)	-	-	-	(0%)	0	
Needs Assessment	108	108	-	(0%)	664	664	-	(0%)	1,315	
Service Co-ordination	20	20	-	(0%)	118	118	-	(0%)	236	
Home Support	-	-	-	(0%)	-	-	-	(0%)	0	
Carer Support	-	-	-	(0%)	-	-	-	(0%)	0	
Residential Care - Rest Homes	-	-	-	(0%)	-	-	-	(0%)	0	
Residential Care - Loans Adjustment	-	-	-	(0%)	-	-	-	(0%)	0	
Long Term Chronic Conditions	-	-	-	(0%)	-	-	-	(0%)	0	
Residential Care - Hospitals	-	-	-	(0%)	-	-	-	(0%)	0	
Ageing in Place	-	-	-	(0%)	-	-	-	(0%)	0	
Environmental Support Services	2	2	-	(0%)	14	14	-	(0%)	27	
Day Programmes	-	-	-	(0%)	-	-	-	(0%)	0	
Expenditure to Attend Treatment ETAT	-	-	-	(0%)	-	-	-	(0%)	0	
Minor Disability Support Expenditure	-	-	-	(0%)	102	102	-	(0%)	102	
Respite Care	-	-	-	(0%)	-	-	-	(0%)	0	
Child Development	90	90	-	(0%)	539	539	-	(0%)	1,078	
Community Health Services & Support	21	21	-	(0%)	127	127	-	(0%)	254	
	2,141	2,141	-	(0%)	12,967	12,967	-	(0%)	25,818	
Disability Support Services - NGO										
Disability Support - Pay Equity	1,282	1,279	(3) U	(0%)	7,188	7,526	338 F	4%	15,000	
AT & R (Assessment, Treatment and Re	335	357	22 F	6%	2,015	2,142	127 F	6%	4,284	
Information and Advisory	11	12	1 F	8%	65	73	8 F	11%	147	
Needs Assessment	34	34	-	(0%)	196	192	(4) U	(2%)	398	
Service Co-ordination	-	-	-	(0%)	-	-	-	(0%)	0	
Home Support	2,077	2,047	(30) U	(1%)	12,314	11,646	(668) U	(6%)	23,911	11
Carer Support	136	144	8 F	6%	937	823	(114) U	(14%)	1,594	
Residential Care - Rest Homes	3,325	3,290	(35) U	(1%)	19,908	19,471	(437) U	(2%)	38,762	12
Residential Care - Loans Adjustment	(19)	(23)	(4) U	17%	(137)	(138)	(1) U	1%	-276	
Long Term Chronic Conditions	(24)	-	24 F	(100%)	-	-	-	(0%)	0	
Residential Care - Hospitals	4,439	4,331	(108) U	(2%)	26,496	25,607	(889) U	(3%)	51,020	13
Environmental Support Services	9	10	1 F	10%	39	61	22 F	36%	122	
Day Programmes	35	44	9 F	20%	199	261	62 F	24%	523	
Minor Disability Support Expenditure	8	9	1 F	11%	50	54	4 F	7%	107	
Respite Care	112	108	(4) U	(4%)	850	874	24 F	3%	1,729	
Child Development	-	-	-	(0%)	-	-	-	(0%)	0	
Community Health Services & Support	67	52	(15) U	(29%)	346	313	(33) U	(11%)	626	
Inter District Flow Disability Support	339	344	5 F	1%	2,053	2,065	12 F	1%	4,129	
	12,166	12,038	(128) U	(1%)	72,519	70,970	(1,549) U	(2%)	142,076	
Total Disability Support Services	14,307	14,179	(128) U	(1%)	85,486	83,937	(1,549) U	(2%)	167,894	

Disability Support Services expenditure variance notes;

11. Home Support - \$0.64m unfavourable YTD.

Due to over budget IBT expenditure (revenue offset) along with price and volume variances

12. Residential Care Rest Homes - \$0.40m unfavourable YTD

Due to a mix of price and volume variances to budget along with savings targets not met.

13. Residential Care Hospitals - \$0.78m unfavourable YTD.

Due to a mix of price and volume variances to budget along with savings targets not met.

Public Health

Public Health November 2017	Current Month				Year to Date				Annual	Variance Note
	Actual \$(000)	Budget \$(000)	Variance \$(000)	Variance %	Actual \$(000)	Budget \$(000)	Variance \$(000)	Variance %	Budget \$(000)	
Public Health - Provider Arm										
Alcohol & Drug	-	-	0 F		-	-	0 F			
Communicable Diseases	4	4	0 F	0%	18	18	0 F	0%	44	
Mental Health	-	-	0 F		-	-	0 F			
Screening Programmes	-	-	0 F		-	-	0 F			
Nutrition and Physical Activity	-	-	0 F		-	-	0 F			
Physical Environment	-	-	0 F		-	-	0 F			
Public Health Infrastructure	-	-	0 F		-	-	0 F			
Sexual Health	-	-	0 F		-	-	0 F			
Social Environments	-	-	0 F		-	-	0 F			
Tobacco Control	34	34	0 F	0%	171	171	0 F	0%	410	
	38	38			189	189			454	
Public Health - NGO										
Mental Health	(8)	15	23 F		46	75	29 F	39%	180	
Nutrition and Physical Activity	37	38	1 F	0%	187	189	2 F	1%	454	
Physical Environment	-	-	0 F		-	-	0 F		0	
Public Health Infrastructure	-	-	0 F		-	-	0 F		0	
Sexual Health	-	-	0 F		-	-	0 F		0	
Social Environments	-	-	0 F		-	-	0 F		0	
Tobacco Control	7	7	0 F		33	33	0 F		80	
Well Child Promotion	-	-	0 F		-	-	0 F			
	36	60	24 F	10%	266	297	31 F	10%	714	
Total Public Health	74	98	24 F	6%	455	486	31 F	6%	1,168	

Public health expenditure variance notes:

No significant variances.

Maori Health Expenditure

<i>Maori Health</i> <i>December 2017</i>	Current Month				Year to Date				Variance Note
	Actual \$(000)	Budget \$(000)	Variance \$(000)	Variance %	Actual \$(000)	Budget \$(000)	Variance \$(000)	Variance %	
Maori Health - Provider Arm									
Maori Service development	(16)	(16)	0 F	(0%)	(96)	(96)	0 F	(0%)	
Maori Provider Assistance Infrastructure	-	-	0 F	(0%)	-	-	0 F	(0%)	
Maori Workforce Development	-	-	0 F	(0%)	-	-	0 F	(0%)	
Minor Maori Health Expenditure	-	-	0 F	(0%)	-	-	0 F	(0%)	
Whanau Ora Services	(8)	(8)	0 F	(0%)	(48)	(48)	0 F	(0%)	
Maori Health - Provider Arm Total	(24)	(24)	0 F	(0%)	(144)	(144)	0 F	(0%)	
Maori Health - NGO									
Maori Service development	(20)	(20)	0 F	(0%)	(122)	(124)	2 F	2%	
Maori Provider Assistance Infrastructure									
Maori Workforce Development									
Minor Maori Health Expenditure									
Whanau Ora Services	(63)	(80)	17 F	21%	(399)	(479)	80 F	17%	
Maori Health - NGO Total	(83)	(100)	17 F	17%	(521)	(603)	82 F	14%	
Total Maori Health	(107)	(124)	17 F	5%	(665)	(747)	82 F	11%	

Maori Health Services expenditure variance notes;

No significant variances.

SOUTHERN DISTRICT HEALTH BOARD

Title:	CONTRACTS REGISTER	
Report to:	Community & Public Health and Disability Support Advisory Committees	
Date of Meeting:	25 January 2018	
Summary: Funding contracts signed under delegation by Executive Director Planning & Funding and Chief Executive Officer and contracts approved by the Commissioner executed since last report.		
Specific implications for consideration (financial/workforce/risk/legal etc):		
Financial:	Nil	
Workforce:	Nil	
Other:	Nil	
Document previously submitted to:	n/a	Date: n/a
Prepared by: Planning and Funding Staff Date: 21 December 2018		Presented by: Lisa Gestro Executive Director Strategy, Primary & Community
RECOMMENDATION: 1. That the Committees note the attached Contracts Register.		

**FUNDING ADMINISTRATION
CONTRACTS REGISTER (EXPENSES) NOVEMBER/DECEMBER 2017**

PROVIDER NAME	DESCRIPTION OF SERVICES	ANNUAL AMOUNT	CONTRACT/VARIATION END DATE	APPROVED BY
Contract Value of - \$0 - \$100,000 (Level 3)				
Roxburgh District Health Services Variation to Agreement	Community Health Services Main Agreement	\$2,238.37	31-Aug-18	ED, SPC 25-Oct-17
WellSouth Primary Health Network Variation to Service Schedule	Immunisation Initiatives	\$140,462.00	31-Dec-18	ED, SPC 25-Oct-17
WellSouth Primary Health Network Variation to Service Schedule	Primary Mental Health	-\$82,781.67	30-Apr-18	GM, MHA&ID 24-Oct-17
Milton Community Health Trust Variation to Agreement	Community Health Services Main Agreement	\$4,774.04	31-Aug-18	ED, SPC 25-Oct-17
PACT Group Variation to Agreement	Lindsay Creek	\$98,631.00	10-May-18	GM, MHA&ID 26-Oct-17
WellSouth Primary Health Network Variation to Service Agreement	Clinical Community Mental Health Service	-\$17,066.76	31-Oct-18	GM, MHA&ID 31-Oct-17
Waiau Health Trust Ltd Variation to Agreement	Community Health Services Main Agreement	\$1,789.14	31-Aug-18	ED, SPC 25-Oct-17
West Otago Health Ltd Variation to Agreement	Community Health Services Main Agreement	\$1,571.16	31-Aug-18	GM, PC&PH 01-Nov-17

**FUNDING ADMINISTRATION
CONTRACTS REGISTER (EXPENSES) NOVEMBER/DECEMBER 2017**

Stephen Lee Dental Limited New Agreement	Combined Dental Agreement	Demand Driven	30-Jun-19	ED, SPC 25-Oct-17
Waitaki District Health Services Ltd New Agreement	Community Health Services Main Agreement	N/A	30-Jun-22	CEO - 28 Jul 17
Waitaki District Health Services Ltd New Agreement	Podiatry	\$84,804.22	30-Jun-18	CEO - 28 Jul 17
The Dunedin After Hours Doctors Ltd Variation to Agreement	Practice Nurse Services (After Hours)	\$46,900.92	31-Dec-17	ED, SPC 05-Sep-17
Total for Level 3		\$ 281,322.42		
Contract Value of - \$100,000 - \$500,000 (Level 2)				
Bainfield Gardens Limited Variation to Agreement	Vocational Support	\$162,410.80	31-Oct-18	ED,PSC 10-Oct-17
Adventure Development Ltd Variation to Agreement	Community Child Adolescent & Youth Service (ADC & YADS)	-\$291,048.35	31-Oct-18	GM, MHA&ID 24-Oct-17
Waitaki District Health Services Limited New Agreement	Primary Maternity Facility Services	\$445,643.40	30-Jun-18	Commissioner - 21 Jun 17 CEO - 28 Jul 17
Ashburn Hall Charitable Trust Variation to Agreement	Community Based Eating Disorder Service	\$155,000.00	30-Nov-18	ED,SS 22-Nov-17
The Carroll Street Trust Variation to Agreement	Community Residential	\$300,764.01	28-Feb-18	ED,SS 22-Nov-17
Total for Level 2		\$ 610,359.06		

**FUNDING ADMINISTRATION
CONTRACTS REGISTER (EXPENSES) NOVEMBER/DECEMBER 2017**

Contract Value of - \$500,000 - 1 Million (Level 1)				
Total for Level 1		\$	-	
Contract Value of - \$1 Million and Over (Commissioner)				
Waitaki District Health Services Limited New Agreement	Community Rehabilitation & Older People Services	\$3,948,781.29	30-Jun-18	Commissioner - 21 Jun 17 CEO - 28 Jul 17
Waitaki District Health Services Limited New Agreement	Rural Hospital Medical & Surgical Services	\$5,887,249.52	30-Jun-18	Commissioner - 21 Jun 17 CEO - 28 Jul 17
Total for Board Level		\$	5,887,249.52	

Grand Total \$ 6,778,931.00

Closed Session:

RESOLUTION:

That the Disability Support and Community & Public Health Advisory Committees reconvene at the conclusion of the public excluded section of the Hospital Advisory Committee meeting and move into committee to consider the agenda items listed below.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 34, Schedule 4 of the NZ Public Health and Disability Act (NZPHA) 2000 for the passing of this resolution are as follows:

<i>General subject:</i>	<i>Reason for passing this resolution:</i>	<i>Grounds for passing the resolution:</i>
1. Previous Public Excluded Meeting Minutes	As set out in previous agenda.	As set out in previous agenda.